

## Dining Hall - Agreement for Providing Meals to Special Groups

When providing special order group meals, the Dining Hall must have a final count 5 business days prior to the first day of the arrival of the group. The sponsoring organization agrees to pay for the number of meals contracted for (even if less show up), plus additional meals served. Late registrants are permitted if Kitchen is notified and agrees. The Dining Hall will prepare the number of requested meals plus an additional 10%.

See attached sheets for meal options and pricing.

**Event:** \_\_\_\_\_

**Sponsoring Organization:** \_\_\_\_\_

Payment form: \_\_\_\_\_ Tax Exempt form attached if needed: \_\_\_\_\_ **Dates:**

From \_\_\_\_\_ To \_\_\_\_\_

To be served:

In the Dining Hall (30 minimum)      Pick-Up      Delivery (charge possible).

# of Meals	Mon	Tues	Wed	Thurs	Fri	Sat	(Sun)
Breakfast							
Lunch							
Dinner							

Cost of Meals: Breakfast M-F \_\_\_\_\_ S \_\_\_\_\_ Breaks: AM \_\_\_\_\_ Lunch M-F

\_\_\_\_\_ S \_\_\_\_\_ PM \_\_\_\_\_

Dinner M-F \_\_\_\_\_ S \_\_\_\_\_

Agreed to by: Name \_\_\_\_\_ Signature

\_\_\_\_\_

Title \_\_\_\_\_

Agreed to by: Name Victor Rosema \_\_\_\_\_

Signature \_\_\_\_\_

Title Dining Hall Manager, SIL International \_\_\_\_\_

